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| **STUDENT DETAILS** |
| **Full Name** |       |
| **Date of Birth** |       | **Gender** | Female [ ]  Male [ ]  |
| **Residential Address** |       |
|       | **Post Code** |       |
| **Previous Address** |       |
|       | **Post Code** |       |
| **Years at Current Address** |       | **Years at Previous Address** |       |
| ***(If current address less than 3 years)*** |
| **Telephone (H)** |       | **Mobile Phone** |       |
| **Telephone (W)** |       | **Fax** |       |
| **Driver’s Licence No.** |       | **Expiry Date** |       |
| **No. of Dependents** |       |

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| **STUDENT LOAN DETAILS** |
| **Tuition Fee** | **$**       | **Course Name** |       |
| **Deposit** | **$**       | **Course Start Date** |       | **Course End Date** |       |
| ***(This is the amount you will contribute. This must be a minimum of 25%)*** |
| **Total Loan Amount Required** | **$**       | **Course Code** |       |

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| CUSTOMER SERVICE Office Use Only |
|  |
|  | **[ ]**  | **All fields filled in** | **[ ]**  | **Documents checked** |  |
|  |
|  | **[ ]**  | **Age check or Guarantor details** | **[ ]**  | **Student declaration signed** |  |
|  |
|  | **[ ]**  | **Fees entered in student loans details** | **[ ]**  | **Application form sent to Finance** |  |
|  |
|  | **[ ]**  | **Student provided flyer on deferred fees application** |  |
|  |
|  | **Print Name** | **Signature** | **Date** |
| **CSO / CSA** |       |  |       |

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| **LOAN APPLICANT DETAILS** |
| * ***The following information is to be completed by the person applying for the loan (loan applicant).***
* ***If the student is less than 18 years old at time of application a Guarantor is required. The Guarantor will be responsible for any default on this loan.***
* ***If the Loan Applicant is the student go straight to Financial Position (page 2).***
 |
| **Full Name** |       |
| **Date of Birth** |       | **Gender** | Female [ ]  Male [ ]  |
| **Residential Address** |       |
|       | **Post Code** |       |
| **Previous Address** |       |
|       | **Post Code** |       |
| **Years at Current Address** |       | **Years at Previous Address** |       |
|  | ***(If current less than 3 years)*** |
| **Email Address** |       |
| **Telephone (H)** |       | **Mobile Phone** |       |
| **Telephone (W)** |       | **Fax** |       |
| **Driver’s Licence No.** |       | **Expiry Date** |       |
| **No. of Dependents** |       |

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| **FINANCIAL POSITION** |
| ***Every section of this statement must be completed. If a particular section is not applicable, write ‘N/A’*** |
| **Assets** | **Value $** | **Monthly Income $** | **Liabilities** | **Amount Owing $** | **Monthly Payments $** | **Financier** |
| Existing Property (home) |       |       | Existing Mortgage (home) |       |       |       |
| Rental Property |       |       | Existing Mortgage (other property) |       |       |       |
| Savings (account details) 1 |       |       | Personal Loan orHire Purchase 1 |       |       |       |
| Savings (account details) 2 |       |       | Personal Loan orHire Purchase 2 |       |       |       |
| Motor Vehicle 1 |       |       | Car Lease 1 |       |       |       |
| Further Assets (furniture, boat, jewellery, etc.) |       |       | Other Debts (store account, rates, taxes) |       |       |       |
| Investments 1 |       |       | Credit Card Limit $ |       |       |       |
| Investments 2 |       |       | Current Rent Paid (if applicable) |       |       |       |
| **Total Assets** |  |  | **Total Liabilities** |  |  |  |

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| **PROPOSED REPAYMENT SCHEDULE** |
| ***All applicants must complete a proposed weekly repayment schedule*** |
| **Income** | **$** | **Expenditure** |  |
| Wages |       | Rent/Board |       |
| Centrelink Benefits |       | Car/Travel Expenses |       |
| Investment Income |       | Food |       |
| Other Income |       | Credit Card Repayments |       |
|  |  | Loan Repayments |  |
|  |  | Other |  |
| 1. **Total Income**
 |       | 1. **Total Expenditure**
 |       |
| **Net Available Funds for Gordon Loan Repayment (A-B)** |       |

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| **BORROWING HISTORY** |
| **Has legal action been instigated against you or the guarantor under any credit contract within the last five (5) years?** | [ ]  Yes [ ]  No |
| ***(If YES, please provide details)ES, please provide details*** |
|       |
| **Have you, or the guarantor, ever had a judgement entered against you, been bankrupt, insolvent, assigned your estate for the benefit of creditors or entered into a scheme of arrangement with your creditors?** | [ ]  Yes [ ]  No |
| ***(If YES, please provide details)*** |
|       |

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| **EMPLOYMENT DETAILS *(if applicable)*** |
| **Current Employer** |       | **Commencement Date** |       |
| **Occupation** |       | **\*Gross Income (p.a.)** |       |
|  | ***(If irregular shifts/hours, please estimate)*** |
| **Previous Employer** |       | **Length of Service** |       |
|  | ***(If current less than 3 years)*** |  |

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| **DECLARATION** |
| I/We hereby confirm that all of the information set out above is true and correct even if the information is not in my/our handwriting. I/We supply the above details for the purpose of enabling The Gordon to determine whether to grant me/us a loan. My/Our submission of this application does not imply any acceptance by The Gordon to grant me/us a loan.I/We understand that any decision made by The Gordon to accept this application is made in reliance of the information given by me/us in this application.The Gordon reserves the right to accept or refuse this application at its discretion. I/We authorise The Gordon to make any inquiries in relation to this application it considers necessary.I/We understand that I/we will be formally advised of approval of the loan if my/our application is successful. |

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| **AUTHORISATION** |
|  | **Print name** | **Signature** | **Date** |
| **Loan Applicant** |       |  |       |
| **Guarantor *(if student under 18 at date of application)*** |       |  |       |

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| **Persons who may certify documents include:**1. a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner(however described);
2. a judge of a court;
3. a magistrate;
4. a chief executive officer of a Commonwealth court;
5. a registrar or deputy registrar of a court;
6. a Justice of the Peace;
7. a notary public (for the purposes of the Statutory Declaration Regulations 1993);
8. a police officer;
9. an agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public;
10. a permanent employee of the Australian Postal Corporation with 2 or more years of continuous service who is employed in an office supplying postal services to the public;
11. an Australian consular officer or an Australian diplomatic officer (within the meaning of the Consular Fees Act 1955);
12. an officer with 2 or more continuous years of service with one or more financial institutions (for the purposes of the Statutory Declaration Regulations 1993);
13. a finance company officer with 2 or more continuous years of service with one or more finance companies (for the purposes of the Statutory Declaration Regulations 1993);
14. an officer with, or authorised representative of, a holder of an Australian financial services licence, having 2 or more continuous years of service with one or more licensees.
15. a member of the Institute of Chartered Accountants in Australia, CPA Australia or the National Institute of Accountants with 2 or more years of continuous membership.

**Privacy Information**Please note that your personal and financial information will be used in accordance with the applicable Acts, Regulations and Codes. |

**DOCUMENT CHECKLIST**

**Please provide copies of the following documentation**

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| **Item** | **Documentation** | **Attached (X)** |
| **INCOME** **Salaried Employees** | Copies of most recent Group Certificate / PAYE Summary*ATO Notice Required for handwritten documents***OR**- Copy of last year's tax return, plus- Two latest payslips (must not be older than four (4) weeks). They must be detailed and provide full break up of payments and year to date data **OR**- Employment letter: A recent letter from the employer (on their letterhead including ABN/ACN and signed by an authorised officer) stating position and length of service in company, current gross income and year to date data (identifying any regular overtime, bonuses, allowances etc)**IF** you are employed for **6months or less**with your current employer, we require an employment letter confirming you are NOT on a probation period | [ ]  |
| **UNEMPLOYED** | **-** Last 2 recent years personal tax returns**AND**- Last 2 Centrelink Benefit Statements | [ ]  |
| **SELF EMPLOYED** | Last 2 years accountant prepared financial statements**AND**- Last 2 years company tax returns**AND**- Last 2 recent years personal tax returns**OR**- Income declaration form (stated income applications only) | [ ]  |
| **RENTAL INCOME****Refer below** | - Copy of current rental statement**OR**- Copy of signed lease agreement**OR**- Letter confirming rental income prepared by real estate agent | [ ]  |
| **Concession Cards** | - Copy of- Family Allowance Supplement- Newstart Allowance- Pensioner Concession Card- Sickness Allowance- Low Income Benefit- Veteran Gold Card- Health Care Card- Jobseeker card | [ ]  |
| **CREDIT CARD & PERSONAL LOANS** | - Copies of recent credit card/personal loan statements covering **a period of at least 6 months**. The date of the statement**must not be greater than 3 months old**A written explanation is required for any 'Overdue Repayments' or 'Over limit Balances' | [ ]  |
| **SAVINGS** | - Copies of bank statements covering a 3 month period, confirming savings history The date for the statement must not be greater than 3 months old | [ ]  |

*You* ***must*** *include* ***certified copies*** *of the identification documents with the application form*

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| **Individuals (including Guarantors, Company Directors and Power of Attorney's)** |
| ***Please complete:*** *full name, date of birth and residential address (cannot be PO Box), and student's occupation or other**business activities on application form* ***(completion is mandatory)*** *and provide identification documents* |
| **A** | A **certified** copy of one of the following:[ ]  A current Australian driver's licence containing a photograph of the person, or[ ]  A current or recently expired Australian passport (expiry must be within 2 years of application date), or[ ]  A current identification card issued by a state or territory that contains the date of birth and photograph of the  card holder |
| **Check** | Documents have been correctly certified (refer to 'Persons who may certify documents') |