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Quality Training Guarantee

Skills and Jobs Centre

RIENCE.

REAL OUTCOMES.







Acknowledgement of Traditional Owners

The Gordon acknowledges the Wadawurrung and Bunurong People as the traditional custodians of the land on which we Aboriginal and Torres Strait Islander people and commit to support and empower our First Nations students and workforce.

Diversity statement

The Gordon is an inclusive space and we welcome people of any age, culture, religion, gender, sexuality and ability.

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Why The Gordon?

Ready to start your learning journey with us? For over 138 years, The Gordon has been helping students build real skills with a practical, hands-on approach, giving you the confidence to build the career you want.



So many courses to choose from

Hundreds of courses to suit your interests and career goals, whether you're just starting, changing careers, or upskilling.



Real industry connections and workplace experience

Leverage our strong industry relationships to access work placement and job opportunities and build your confidence and professional network.



Student Life

Be part of a vibrant, inclusive community with student events, spaces to connect, and support services that help you thrive.



Practical approach to learning

Gain real-world skills with handson training, including access to facilities that replicate work environments, focusing less on theory and more on experience.



Reputation that counts

Your qualifications with The Gordon are backed by a widely known reputation for quality training, trusted by employers in Australia and overseas.



Choose the lifestyle you want

Study close to the beach and the beautiful Geelong waterfront, offering a perfect balance of study and a relaxed coastal lifestyle.



Teachers who know from experience

Learn from industry-trained professionals who know exactly what it takes to succeed, with small class sizes that ensure personalised support for you.



Pathways for a bright future

You can use our diplomas and advanced diplomas to gain credits towards degrees at other universities, particularly Deakin and Torrens University.



Options for everyone

With a variety of entry options based on more than just academic performance, there's a path for everyone — whether you're straight out of school or returning to study after work.



Find your future career

Thinking about your future can be both exciting and daunting.

There are a lot of choices out there, so how do you choose?

Take the quiz on page 8 to point your career path in the right direction.

Did you know?

According to research, if you choose to do further study:



Your job prospects will be better



You will be better prepared for career changes



Your income will be higher



You will learn new skills

Take the quiz.

Grab a pen or highlighter and go through the following few pages highlighting the things you either currently enjoy or think you would enjoy.

Measure your interest.

Count and total your interests on pages 8-9. This will give you an idea of what your preferred career focus might involve.

See the possibilities.

See the many career options you could have. Then check out the courses you scored highest in. The courses are colour coded so you can find a course to match you career!

Remember your next step is about what you want to do and the way you want to learn.

Our campus locations

The Gordon has four campuses across Geelong and Werribee, offering you the best of both worlds - easy access to the city, country, and coast, with affordable living and a strong sense of community. Whether you're after a vibrant city atmosphere or a more relaxed coastal lifestyle, our region has it all. Our state-of-the-art facilities, including beauty salons, carpentry worksites, commercial-grade kitchens, and healthcare simulation rooms, provide hands-on training that simulates real-world industry environments. With strong connections to local employers, you'll gain valuable exposure to industry practices and job opportunities right where you study.



Geelong City Campus

Our Geelong City Campus has a unique blend of historic architecture and modern training facilities, including our \$23.5 million dollar culinary school. Located in the Geelong city centre, our City Campus is opposite the Geelong Railway Station.

What's here?

- Art and design studio
- Nursing
- Science
- Library
- Kitjarra Centre
- VCE
- The Gordon Culinary School
- The Gordon Skills and Jobs Centre





East Geelong Campus

Located a quick 10 minutes from the Geelong City Campus, our East Geelong Campus is home to state-of-the-art trade training facilities and our on-campus accommodation.

What's here?

- Our trades campus
- Automotive
- Building trades and design
- IT and Engineering
- Animal studies
- VCE
- Student residence
- Library
- East Kitchen (Café)









Watton Street Campus

Located in the heart of Werribee's city centre, this campus includes general classrooms, practical training and informal learning spaces.

What's here?

- Nursing
- Individual support
- Customer service
- Pathology



Werribee Princes Campus

Our campus offers students access to quality training rooms, dedicated spaces for student services and career advice.

What's here?

- Animal studies
- Customer service
- Early Childhood Education and Care
- Community services
- · Health services





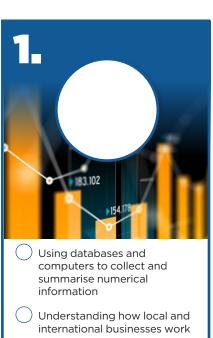


Wadawurrung

Start with what you enjoy

Grab a pen or highlighter and go through the next two pages, highlighting the things you currently enjoy or think you would enjoy. Total up your choices and pop this number in the circle.

Find the same colour on the next page to see what career or job roles that might suit you!



- Solving problems using numbers, tables or formulae
- Compiling information on graphs
- Writing and compiling documents or reports
- Working on projects in a team
- Ensuring things are done on time
- Using administration systems
- Undertaking negotiations or deals
- Group discussions and decisions
- Analysing statistics
- Doing research
- Solving maths puzzles
- Planning and organising
- Supervising others
- Interacting with customers
- Helping on committees
- Keeping records and budgets
- Promoting and selling products



- Designing plans for construction projects such as houses, renovations or furniture
- Watching design shows about houses or large structures
- Designing and constructing new products, patterns or clothing
- Drawing and illustrating by hand or with digital design programs
- Reading fashion, home or design magazines
- Creating floral arrangements and visual displays
- Discovering new products, brands and designers
- Designing flyers, posters or publications
- Designing games, websites or animations
- Being creative
- Writing
- Decorating
- Visiting exhibitions
- Following fashion trends
- Art, painting, sculpture, printmaking



- Visiting pet shops, animal shelters and veterinary clinics
- Building fences, retaining walls and other outdoor landscaping components
- Measuring and marking out land for a new project
- Analysing and working with chemical substances
- Growing and maintaining plants and gardens
- Visiting rural, outback and coastal areas
- Conducting experiments and research
- Reading or watching science stories
- Monitoring water and soil quality
- Visiting science museums
- Caring for and training your pets
- Being outdoors
- Understanding life systems
- Designing new garden areas
- Caring for sick or injured animals
- Identifying plants and animals
- Hands-on work

Note to readers

The questions and career ideas are from the Career Voyage program. This quiz provides a range of career ideas that can relate to courses offered at The Gordon, or courses that may pathway to study at University.







Get a glimpse of the possibilities

From the answers you gave, these are the type of career streams and job roles you might enjoy. By continuing your study at The Gordon you can be on your way to a new career or starting a pathway to university.



Admin finance, information technology and cyber security might be for you!

Accountant* Accounts clerk

Advertising account manager

Bookkeeper

Brand manager

Business trainer or assessor

Campaign coordinator

Communications coordinator

Credit analyst*

Data entry operator

Digital marketing coordinator

Executive or personal assistant

Finance broker*

Financial planner*

Fund manager*

Import/export manager

Marketing coordinator

Project manager*

Registered tax agent

Small business owner

Software support technician

Website administrator

Network technician

Help desk assistant

Security Operations

Centre (SOC) Analyst

Cyber Security Analyst

Networking Security

Support officer



Looks like you are a creative! Graphic designer, game designer, florist or architect might be a career for you!

Advertising or packaging designer Animator

Arts worker

Colour consultant

Commercial designer

Desktop publisher

Digital effects producer

Draftsperson (building/

architecture or civil design)

Florist

Floristry wholesaler

Game designer

Graphic designer

Illustrator

Industrial designer

Visual artist

Visual merchandiser

Website designer





Check out the careers that might suit you working with animals, conservation or in science!

Analyst

Animal behaviourist

Animal care products advisor

Animal shelter attendant

Animal welfare assistant

Coast care officer

Conservation manager

Dog trainer

Fire management officer

Greenkeeper

Horticulturist

Laboratory technician

Landcare project officer

Landscaper

Marine park ranger

Natural area restoration officer

Natural resource manager

Nursery worker

Park ranger

Pet groomer

Pet shop assistant

Quarantine officer

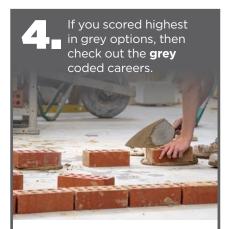
Sampler

Technical officer

Turf manager

Veterinary clinic manager

Veterinary nurse



Check out the careers that might suit you in building, **engineering** or careers that need technical skills.

Automotive glazing technician Bricklayer

Building inspector or supervisor

Cabinet maker

Carpenter

Civil engineer*

Colour consultant

Concreter

Construction manager*

Database designer/specialist

Draftsperson (building/

architecture or civil design) E-commerce manager

Electrician

Fabricator

Fitter and turner

Foreman or project manager

Forklift or crane operator

Helpdesk operator

Interior designer or decorator

Joiner

Mechanical engineer*

Motor mechanic (light or heavy)

Network security manager

Painter and decorator

Panel beater

PC technician

Plant operator

Plasterer

Plumber

Programmer

Property developer*

Quantity surveyor*

Registered builder

Spray painter

Supply chain manager

Transport operations manager

Vehicle customiser

Warehouse operator

Web designer/developer

Welder

Workshop manager



Looks like you are a people person! Check out the careers that might suit you working in the community.

Beauty or spa therapist

Body artist

Cafe owner

Catering assistant or manager

Conference or exhibition

coordinator

Event coordinator

Executive chef

Festival or functions coordinator

Film and television make-up artist

Food and beverage attendant

Hairdresser

Kitchen attendant

Make-up artist

Nail technician

Reservations manager

Restaurateur

Retail make-up sales assistant

Salon or spa supervisor

Session stylist

Short order cook

Site or venue coordinator

Wedding planner



Looks like you are a a caring person. A career in health or community **services** might be for you!

Aged care worker Child protection officer* Childcare assistant

Community development worker

Community leisure officer

Counsellor*

Disability advocate

Disability support worker

Drug and alcohol counsellor*

Early childhood educator*

Enrolled nurse

Family day carer

Family support worker

Family therapist*

Hostel or aged care supervisor

Kindergarten assistant

Kindergarten teacher*

Nannv

Orderly or wards person

Pathology specimen

collector (phlebotomist)

Patient services assistant

Personal or disability carer

Physiotherapist*

Policy developer or researcher*

Primary school teacher*

Qualified childcare

worker - room leader

Qualified out of school

care coordinator

Recreational vouth

activities worker

Registered midwife*

Registered nurse*

Remedial massage therapist

Residential care officer

Social welfare worker

Sports massage therapist

Youth worker

Study at The Gordon

Art, Design and Floristry	Location	Duration	Career stream
CUA30720 Certificate III in Design Fundamentals (Graphic Design)	0	PT: 12 months	•
CUA41320 Certificate IV in Visual Arts	G	FT: 12 months	•
CUA50720 Diploma of Graphic Design	G	FT: 12 months	•
SFL30115 Certificate III in Floristry	GT	FT: 12 months PT: 3 years	•
Non-accredited Short Courses			
SCNAW01423 Classic and Contemporary Floral Design Workshops	G	PT: 4 classes	•
SCNAW00201 Introduction to Floristry Course	G	PT: 4 classes	•

	Automot	ive and Engineering	Location	Duration	Career stream
F	22632VIC	Certificate II in Engineering Studies	Е	PT: 6 months	•
F	AUR20720	Certificate II in Automotive Vocational Preparation	E	FT: 3 months	•
	AUR30620	Certificate III in Light Vehicle Mechanical Technology	ET	PT: 3 years	•
	AUR31120	Certificate III in Heavy Commercial Vehicle Mechanical Technology	ET	PT: 3 years	•
	AUR32120	Certificate III in Automotive Body Repair Technology	ET	PT: 3 years	•
	AUR32220	Certificate III in Automotive Glazing Technology	ET	PT: 4 years	•
	AUR32420	Certificate III in Automotive Refinishing Technology	ET	PT: 4 years	•
	MEM30219	Certificate III In Engineering - Mechanical Trade	ET	PT: 4 years	•
	MEM31922	Certificate III in Engineering - Fabrication Trade	ET	PT: 4 years	•
	MEM50222	Diploma of Engineering - Technical	Е	FT: 12 months	•
	Non-accre	edited Short Courses			
	SCNAW000	DIO Hobby Welding	E	PT: 4 classes	•
	SCNAW000	Oll Sculpture Welding	E	PT: 5 classes	•
	SCNAW000	12 Welding Certification Training	E	PT: 10 classes	•







	Building I	Design and Construction	Location	Duration	Career stream
	Building D	esign			
	22627VIC	Advanced Diploma of Building Design (Architectural)	E	FT: 2 years	•
	Building Tr	ades			
=	22614VIC	Certificate II in Building and Construction Pre-apprenticeship Carpentry	E	FT: 4 months	•
=	22614VIC	Certificate II in Building and Construction Pre-apprenticeship Bricklaying	E	FT: 4 months	•
=	CPC20220	Certificate II in Construction Pathways	E	FT: 13 weeks	•
=	CPC20220	Certificate II in Construction Pathways (Bricklaying Blocklaying Pathway)	E	FT: 13 weeks	•
F	CPC20220	Certificate II in Construction Pathways (Carpentry Pathway)	Е	FT: 13 weeks	•
F	CPC20220	Certificate II in Construction Pathways (Painting & Decorating Pathway)	E	FT: 13 weeks	•
	CPC30220	Certificate III in Carpentry	ЕТ	PT: 4 years	•
	CPC30620	Certificate III In Painting and Decorating	ЕТ	PT: 3 years	•
	CPC31920	Certificate III in Joinery	ЕТ	PT: 4 years	•
	CPC33020	Certificate III in Bricklaying and Blocklaying	ЕТ	PT: 3 years	•
F	CPC40120	Certificate IV in Building and Construction (Building)	Е	FT: 9 months	•
F	CPC50220	Diploma of Building and Construction (Building)	Е	FT: 18 months	•
		Certificate III in Cabinet Making and Timber Technology (Kitchens and Bathrooms)	ЕТ	PT: 4 years	•
	Accredited	Short Courses			
	SCACW000	01 Construction Induction Card	E	PT: 1 class	•
	Electrical				
F	22682VIC	Certificate II in Electrotechnology (Pre-vocational)	E	FT: 6 months	•
	UEE30820	Certificate III in Electrotechnology Electrician	ET	PT: 3.5 years	•
	Non-accre	dited Short Courses			
	25G01359	Licensed Electricians Theory Assessment (LET)	Е	PT: 3 classes	•
	SCNAW0135	9 Safe Working Practice Assessment (SWP)	E	PT: 1 hour	•
	25G01607	Test and Tag Electrical Cord Connected Appliances and Cord Extensions	E	PT: 1 class	•
	25G01792	Licensed Electrical Theory Tutorial	Е	PT: 3 classes	•
	25G01859	Continuing Professional Development for Electricians	Е	PT: 1 day	•
	25G01851	Classic 2 Restricted Electrical Licence (REL)	E	PT: 16 classes	•
	SCNAW000	3 Safe Working Practice Tutorial (SWP)	E	PT: 1 hour	•
	Plumbing				
F	22569VIC	Certificate II in Plumbing (Pre-apprenticeship)	Е	FT: 16 weeks	•
	CPC32420	Certificate III in Plumbing	ЕТ	PT: 3 years	•
	Accredited	Short Courses			
F	PLUMLICSS	Plumbing Licence for Common Units Skill Set	Е	PT: 10 weeks	•
Ē	PLUMLICSS:	Plumbing Licence in Drainage Work Skill Set	Е	PT: 15 weeks	•
F	PLUMLICSS	Plumbing Licence in Gasfitting Work Skill Set	E	PT: 18 weeks	•
		Plumbing Licence in Water Supply Work Skill Set	E		

Study at The Gordon

	Business	s and ICT	Location	Duration	Career stream
F	22603VIC	Certificate IV in Cyber Security	E	FT: 12 months	•
	BSB30120	Certificate III in Business	Т	PT: 12 months	•
F	FNS40222	Certificate IV in Accounting and Bookkeeping	G	FT: 6 months PT: 1 year	•
F	FNS50222	Diploma of Accounting	G	PT: 12 months	•
F	ICT30120	Certificate III in Information Technology	ЕТ	FT: 6 months PT: Flexible	•
	ICT40120	Certificate IV in Information Technology	T	PT: 12 months	•
	Commu	nity Services and Early Childhood Education	Location	Duration	Career
	Commu			PT: 6-8	stream
	CHC41015	Certificate IV in Celebrancy	G	months	
F	CHC33021	Certificate III in Individual Support	G T	FT: 8 months PT: 12 months	•
F	CHC40421	Certificate IV in Youth Work	G	FT: 12 months	•
F	CHC42021	Certificate IV in Community Services	G	FT: 12 months	•
F	CHC52021	Diploma of Community Services	GT	FT: 15 months PT: 21 months	•
F	CHC30121	Certificate III in Early Childhood Education and Care	GT	FT: 12 months PT: 24 months	•
F	CHC30221	Certificate III in School Based Education Support	GT	FT: 12 months PT: 24 months	•
F	CHC50121	Diploma of Early Childhood Education and Care	GT	FT: 18 months PT: 24 months	•
	Cookery	and Hospitality	Location	Duration	Career stream
F	SIT30821	Certificate III in Commercial Cookery	GT	FT: 12 months PT: 3 years	•
F	SIT40521	Certificate IV in Kitchen Management	G	6 months with current Cert 3 Com Cookery	•
F	SIT30622	Certificate III in Hospitality	Т	FT: 12 months	•
F	SIT50422	Diploma of Hospitality Management	G	FT: 6 months	
	Accredited	d Short Courses			
	SCACW000	P68 Food Handling	G	PT: 1 class	•
	SCACW000	Food Safety Supervisor (Hospitality)	G	PT: 1 class	•
	SCACW018	60 Hospitality Bootcamp	G	PT: 2 days	•
	SCACW000	771 Responsible Service of Alcohol	G	PT: 1 class	•
	Non-accre	dited Short Courses			
	SCNAW000	008 Licensee's Compliance Course	G	PT: 1 class	•
	SCNAC0126	3 Espresso Master Class	G	PT: 2 days	





	Hairdres	sing and Beauty	Location	Duration	Career stream
F	SHB20216	Certificate II in Salon Assistant	G	FT: 6 months PT: 1 year	•
	SHB30121	Certificate III in Beauty Services	GT	FT: 6 months PT: 3 years	•
	SHB30416	Certificate III in Hairdressing	GT	FT: 12 months PT: Flexible	•
	SHB30516	Certificate III in Barbering	GT	FT: 12 months PT: Flexible	•
	SHB40121	Certificate IV in Beauty Therapy	G T	FT: 12 months PT: 36 months	•
	SHB50121	Diploma of Beauty Therapy	G	FT: 12 months	•
	Health a	nd Science	Location	Duration	Career stream
	Aged Care	and Disability			
	CHC33021	Certificate III in Individual Support (Ageing and Disability)	G T	FT: 8 months PT: 12 months	•
F	CHC43415	Certificate IV in Leisure and Health	T	FT: 2 years PT: 4 yrs (School-Based)	•
	Allied Hea	lth and Massage			
F	HLT43021	Certificate IV in Allied Health Assistance	G T	FT: 12 months PT: 2 years (traineeship)	•
	HLT52021	Diploma of Remedial Massage	G	FT: 12 months	•
	Animal Stu	udies			
	ACM20121	Certificate II in Animal Care	EW	PT: 1 year	•
	ACM30122	Certificate III in Animal Care Services	EW	PT:1 year	
F	ACM40418	Certificate IV in Veterinary Nursing	ET	FT: 12 months	
	Non-accre	dited Short Courses			
	SCNAW014	44 Introduction to Wildlife Care	0	PT: 1 class	
	SCNAW018	29 Wildlife Rescue and First Aid Techniques	0	PT: 2 classes	
	Accredited	d Short Courses			
	HLTAID010	Provide CPR	E	PT: 1 class	
	HLTAID011	Provide First Aid	Е	PT: 1 class	
	Health Ser	vices			
F	HLT33115	Certificate III in Health Services Assistance	ET	FT: 6 months PT: 1 year	•
	HLT37015	Certificate III in Sterilisation Services	EW	PT: 12 months	
	MSL40122	Certificate IV in Laboratory Techniques	G	FT: 12 months	
	MSL50122	Diploma of Laboratory Technology	G	FT: 12 months	•
	Nursing				
F	HLT54121	Diploma of Nursing	G W	FT: 2 years	•
	Pathology				
	HLT37215	Certificate III in Pathology Collection	G W	FT: 6 months	•

Horticulture	Location	Duration	Career stream
AHC30722 Certificate III in Horticulture	ET	FT: 12 months PT: 3 years	•
AHC30921 Certificate III in Landscape Construction	ET	PT: 3 years	•
AHC31024 Certificate III in Parks and Gardens	ET	PT: 3 years	•
AHC31124 Certificate III in Nursery Operations	ET	PT: 3 years	•
AHC31324 Certificate III in Sports Turf Management	ET	PT: 3 years	•
Accredited Short Course			
AHCSS00074 Agricultural Chemical Skill Set	E	PT: 2 days	•
Industry Skills	Location	Duration	
BSB41419 Certificate IV in Work Health and Safety	E	PT: 6 months	
BSB51319 Diploma of Work Health and Safety	Е	PT: 12 months	
TLI30321 Certificate III in Supply Chain Operations	T	FT: 2 years PT: 4 years	
Accredited Short Courses			
HLTAID010 Provide CPR	E	PT: 1 class	
HLTAIDOII Provide First Aid	E	PT: 1 class	
Non-accredited Short Courses			
SCNAW01538 Health and Safety Representative Initial Occupational Health and Safety Training	E	FT: 1 week	
SCNAW01827 Health and Safety Rep Refresher OHS Training Course - Work-Related Violence	E	PT: 1 class	
SCNAW01828 Health and Safety Rep Refresher OHS Training Course - Work-Related Stress	E	PT: 1 class	
SCNAW01830 Health and Safety Representatives Refresher OHS Training Course - Plant	E	PT: 1 class	
Training, Education and Language	Location	Duration	
22473VIC Certificate II in General Education for Adults	G	FT: 6 months PT: Flexible	
22474VIC Certificate III in General Education for Adults - Bridging into Nursing Studies	G	FT: 6 months	
22566VIC Certificate I in Work Education	G	FT: 12 months	
22567VIC Certificate I in Transition Education	G	FT: 12 months	
22604VIC Certificate I in Mumgu-dhal tyama-tiyt community, connection and pathways	G	FT: 12 months	
22605VIC Certificate II in Mumgu-dhal tyama-tiyt community, connection and pathways	G	FT: 12 months	
22631VIC Certificate II in Work Education	G	FT: 12 months	
22639VIC Certificate II in EAL (Access)	G	FT: 6 months	
22640VIC Certificate III in EAL (Access)	G	FT: 6 months	
22641VIC Certificate IV in EAL (Access)	G	FT: 6 months	
TAE40122 Certificate IV in Training and Assessment	GO	FT: 6 months PT: 12 months	
VCE	Location	Duration	
VCE0000001 Victorian Certificate Education - Vocational Major	E	FT: 2 years	
VCE0000001 Victorian Certificate Education	G	FT: 2 years	
VPC0000001 Victorian Pathways Certificate	G	FT: 12 months	



Pre-apprenticeships



	Automo	tive	Location	Duration	
F	AUR20720	Certificate II in Automotive Vocational Preparation	Е	FT: 3 months	
	Building	Trades	Location	Duration	Career stream
F	22614VIC	Certificate II in Building and Construction Pre-apprenticeship Carpentry	E	FT: 4 months	•
F	22614VIC	Certificate II in Building and Construction Pre-apprenticeship Bricklaying	E	FT: 4 months	•
F	CPC20220	Certificate II in Construction Pathways	Е	FT: 13 weeks	•
F	CPC20220	Certificate II in Construction Pathways (Bricklaying Blocklaying Pathway)	Е	FT: 13 weeks	•
F	CPC20220	Certificate II in Construction Pathways (Carpentry Pathway)	E	FT: 13 weeks	•
F	CPC20220	Certificate II in Construction Pathways (Painting and Decorating Pathway)	E	FT: 13 weeks	•
					Career
	License	d Trades	Location	Duration	stream
F	22682VIC	Certificate II in Electrotechnology (Pre-vocational)	E	FT: 6 months	•
F	22569VIC	Certificate II in Plumbing (Pre-apprenticeship)	E	FT: 16 weeks	•
	Hairdres	sing and Beauty Therapy	Location	Duration	Career stream
F	SHB20216	Certificate II in Salon Assistant	E G	FT: 6 months	•



Apprenticeships

Automotive		Location	Duration	Caree strean
AUR31120	Certificate III Heavy Commercial Vehicle Mechanical Technology	E	FT: 4 years PT: 6 years	•
AUR30620	Certificate III in Light Vehicle Mechanical Technology	EC	FT: 4 years PT: 6 years	•
AUR32120	Certificate III in Automotive Body Repair Technology	E	FT: 4 years PT: 6 years	•
AUR32220	Certificate III in Automotive Glazing Technology	E	FT: 4 years	•
AUR32420	Certificate III in Automotive Refinishing Technology	E	FT: 4 years PT: 6 years	•
Building and	Construction Trades	Location	Duration	Caree strean
CPC30220	Certificate III in Carpentry	EC	FT: 4 years	•
CPC33020	Certificate III in Bricklaying and Blocklaying	E	FT: 3 years	•
CPC31920	Certificate III in Joinery	E	FT: 4 years	•
CPC30620	Certificate III in Painting and Decorating	E	FT: 3 years	•
MSF30322	Certificate III in Cabinet Making Timber Technology ~	E	FT: 4 years	•
Licensed Tra	des	Location	Duration	Caree strear
UEE30820	Certificate III in Electrotechnology Electrician	E	FT: 3.5 years	•
CPC32420	Certificate III in Plumbing General Plumber Roofing & Mechanical	E	FT: 3 years	•
Engineering		Location	Duration	Caree strear
MEM31922	Certificate III in Engineering Fabrication Trade	E	FT: 4 years	•
MEM30219	Certificate III in Engineering Mechanical Trade	Е	FT: 4 years	•
Floristry		Location	Duration	Caree strear
SFL30115	Certificate III in Floristry	G	FT: 3 years	•
Horticulture		Location	Duration	Caree strean
AHC30722	Certificate III in Horticulture	ЕТ	FT: 12 months PT: 3 years	•
AHC30921	Certificate III in Landscape Construction	Е	FT: 3 years	•
AHC31124	Certificate III in Nursery Operations	E	FT: 3 years	•
AHC30324	Certificate III in Sports Turf Management	Е	FT: 3 years	•
AHC31024	Certificate III in Parks and Gardens	E	PT: 3 years	•
		Logation	Duration	Caree
Hairdressing	and Beauty Therapy	Location	Duration	strear
Hairdressing	and Beauty Therapy Certificate III in Barbering	G	FT: 3 years	strean

KEY:

G Geelong City Campus E East Geelong Campus

W Werribee Campus

Free TAFE.

Traineeships completed in the workplace

A Apprenticeship

Free **TAFE**

Get the skills you need with Free TAFE! We offer over 30 qualifications and short courses with no tuition fees. Pathway courses are available in sectors like nursing, accounting, and community services.

Eligibility criteria apply, and some courses may have additional fees and charges.

See freetafe.vic.gov.au

P = Pathway to university

Real	cki	lle
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Real experience.

Real outcomes.

Free TAF	E courses	
FNS40222	Certificate IV in Accounting and Bookkeeping	
FNS50222	Diploma of Accounting	P
HLT43021	Certificate IV in Allied Health Assistance	
CPC40120	Certificate IV Building and Construction (Building)	
CPC50220	Diploma of Building and Construction (Building)	P
SIT30821	Certificate III in Commercial Cookery	
CHC42021	Certificate IV in Community Services	
CHC52021	Diploma of Community Services	P
22603VIC	Certificate IV in Cyber Security	
CHC30221	Certificate III in School Based Education Support	
CHC30121	Certificate III in Early Childhood Education and Care	
CHC50121	Diploma of Early Childhood Education and Care	P
HLT33115	Certificate III in Health Services Assistance	
AHC30716	Certificate III in Horticulture	
SIT30616	Certificate III in Hospitality (Traineeship only)	
CHC33015	Certificate III in Individual Support (Ageing)	
CHC33015	Certificate III in Individual Support (Disability)	
ICT30120	Certificate III in Information Technology	
CHC43415	Certificate IV in Leisure and Health	
HLT54121	Diploma of Nursing	P
CPC40920	Certificate IV in Plumbing and Services - Business and Estimating	
CPC40920	Certificate IV in Plumbing and Services - Drainage Work	
CPC40920	Certificate IV in Plumbing and Services - Gasfitting Work	
TLI30321	Certificate III in Supply Chain Operations (Traineeship only)	
TAE40122	Certificate IV in Training and Assessment	
ACM40418	Certificate IV in Veterinary Nursing	
BSB41419	Certificate IV in Work Health and Safety	
CHC40413	Certificate IV in Youth Work	

Apprenticeship pathway courses Certificate II in Automotive Vocational Preparation ~ Certificate II in Building and Construction Pre-apprenticeship Certificate II in Electrotechnology (Pre-vocational) SHB20216 Certificate II in Engineering Studies Certificate II in Plumbing (Pre-Apprenticeship) Certificate II in Automotive Vocational Preparation Certificate II in Construction Pathways

⁻ This course is in transition. The course code, title, units and content may change in future. Further information will be provided on The Gordon website, upon enrolment and/or during the course of your training. Visit our website for further information.

VET Delivered to School Students

VET Delivered to School Students (VETDSS) allows you to combine your senior secondary studies with a Vocational Education and Training (VET) program.

The Gordon has delivered VETDSS programs for over 20 years, with more than 1,800 students from over 80 secondary colleges participating each year.

How does it work?

You can undertake a VETDSS program alongside your VCE.

VETDSS programs are run over one or two years, which you complete during Years 10, 11 and/or 12 depending on when you start. Programs are delivered from February to November. Some programs may require attendance during school holiday periods, particularly for the Structured Workplace Learning (SWL) component.

What are the benefits?

VETDSS is a unique opportunity for you to experience a career you may be considering. As a result, you can:

- Contribute to the eligibility requirements for VCE.
- Contribute to your ATAR score.
- Develop 'job ready' skills and experience in your chosen industry.
- Receive a nationally accredited qualification or units towards a qualification.
- Achieve a pathway and credits towards higher level courses.
- Gain credit into apprenticeships and possibly reduce the duration of an apprenticeship.

Further information

If you'd like to know more about VET Delivered to School Students, please speak with the VET Coordinator at your secondary college:

VET Delivered to Secondary Students **P:** 5225 0593

E: VETinSchools@gordontafe.edu.au
Or visit us online at thegordon.edu.au/vetdss

Important notes:

- Courses are subject to change without notice.
- Courses are subject to minimum number of students enrolling.
- The Gordon Pathways are just some of the courses you might like to undertake.
 Please see the website for a full list of pathway courses.
- VETDSS courses must be organised through your secondary school. Not all VETDSS courses are offered at every school.

*partial qualification - must complete units prior to going into the further study options

VETDSS Courses

Gordon TAFE Pathways

Animal Care	•		
ACM20121	Certificate II in Animal Care	ACM30122	Certificate III in Animal Care Services
Automotive			
		AUR30620	Certificate III in Light Vehicle Mechanical Technology
	Certificate II in Automotive Vocational	AUR31120	Certificate III Heavy Commercial Vehicle Mechanical Technology
AUR20720	Preparation (Mechanical)	AUR32120	Certificate III in Automotive Body Repair Technology
	-	AUR32220	Certificate III in Automotive Glazing Technology
		AUR32420	Certificate III in Automotive Refinishing Technology
Building Trades			
22682VIC	Certificate II in Electrotechnology (Pre-vocational)	UEE30820	Certificate III in Electrotechnology
	Certificate II in Furniture Making Pathways	CPC31920	Certificate III in Joinery
MSF20522		MSF30322	Certificate III in Cabinet Making and Timber Technology (Kitchen and Bathrooms)
22569VIC	Certificate II in Plumbing	22569VIC	Certificate II in Plumbing (pre-apprenticeship)*
22309 VIC	(Pre-apprenticeship)*	CPC32420	Certificate III in Plumbing
226141/10	Certificate II in Building and	22614VIC	Certificate II in Building and Construction
22614VIC	Construction Pre-apprenticeship -		Pre-apprenticeship - Carpentry*

VETDSS programs offer the opportunity to earn credit towards your VCE. Certain VETDSS programs offer scored assessment, which means you can receive a Study Score, just like you do for your other VCE subjects. Scored assessment is based on the scored Unit 3-4 sequence of the VCE VET program. It consists of three coursework tasks, accounting for 66% of the overall study score, and an end-of-year examination, which contributes 34% to the study score. The end-of-year exam is set by the VCAA.

The Gordon offers VET qualifications where scored assessment is available in the second year of the program highlighted in the tables below with a .

VETDSS Courses

Gordon TAFE Pathways

	Community	Services		
	CHC32015	Certificate III in Community Services	CHC42021	Certificate IV in Community Services
	CHC32015	Certificate iii iii Community Services	CHC40421	Certificate IV in Youth Work
	Cookery and	d Hospitality		
	SIT20322	Certificate II in Hospitality	SIT30616	Certificate III in Hospitality
	SIT20421	Certificate II in Cookery	SIT30821	Certificate III in Commercial Cookery
	Art and Des	ign		
-	CUA30720	Certificate III in Design Fundamentals (Design Basics)	CUA50720	Diploma of Graphic Design
	CUA30720	Certificate III in Design Fundamentals (Graphic Design)	CUA41321	Diploma of Graphic Design
	UA31020	Certificate III in Screen and Media	CUA30720	Certificate III in Design Fundamentals (Graphic Design)
			CUA41320	Ceritificate IV in Visual Arts
			CUA41321	Diploma of Graphic Design
	CUA31020	Certificate III in Screen and Media (3D Game Design)	CUA30720	Certificate III in Design Fundamentals (Graphic Design)
			CUA41320	Ceritificate IV in Visual Arts
				Diploma of Graphic Design
	Early Childh	ood Education		
	CHC30121	Certificate III in Early Childhood Education and Care*	CHC30121	Certificate III in Early Childhood Education and Care*
	Engineering			
	22632VIC	Certificate II in Engineering Studies —	MEM30219	Certificate III in Engineering (Mechanical
			MEM31922	Certificate III in Engineering (Fabrication)
	Hair and Bea	auty		
		_	SHB30516	Certificate III in Hairdressing
	SHB20216	Certificate II in Salon Assistant	SHB30516	Certificate III in Barbering
			SHB30121	Certificate III in Beauty Services
	SHB30121	Certificate III in Beauty Services	SHB40121	Certificate IV in Beauty Therapy
Health & Lab Ski		o Skills		
•	HLT33021	Certificate III in Allied Health Assistance	HLT33115	Certificate III in Health Services Assistance
	MSL30122	Certificate III in Laboratory Skills	MSL40122	Certificate IV in Laboratory Skills
	Supported L	earning Programs		
	FBP10221	Certificate I in Baking	22567VIC	Certificate II in Baking
	22567VIC	Certificate I in Transition Education	22566VIC	Certificate I in Work Education
	Technology			
	BSB20120	Certificate II in Workplace Skills	BSB30120	Certificate III in Business
	BSB30120	Certificate III in Business	BSB40120	Certificate IV in Business (Traineeship)
•	ICT30120	Certificate III in Information Technology	22603VIC	Certificate IV in Cyber Security
	10130120	Technology	ICT40120	Certificate IV in Information Technology

Student Support

As a Gordon student, you can access a wide range of resources and support services to ensure your study experience is the best it can be. From additional learning support to career advice, apprenticeship guidance, and help through personal challenges, we take pride in having a team of professional and caring staff to help make your time at The Gordon something to remember.

Apprenticeship Support

As an apprentice, you will receive dedicated support from our Apprenticeship Support Officers to help you get the most out of your apprenticeship and provide the resources and guidance needed to successfully complete your training.

Careers Services

The Gordon Skills and Jobs Centre provides free and confidential career and employment services to everyone in Geelong and Wyndham, including Gordon students. Qualified career advisors are available to support you with career counselling appointments or by guiding you through workshops that provide practical advice on job applications, resumes, interview skills, and general employment information.

Counselling

For help with personal matters, financial queries or study challenges, students are welcome to drop in or make an appointment to see a student counsellor. Our service is free and confidential, offering support to help navigate your studies and overcome any obstacles you may face.

Disability Inclusion

We provide support to enable students impacted by a disability, health, or mental health condition to access and participate in education and training. Our services include advocacy and advice, referrals, assistive technology, accessibility tours, employment services, campus quiet spaces, reasonable adjustments, and school to TAFE transition support.

First Peoples

'Kitjarra wurrun-ngeen' is located at our Geelong City Campus. It provides assistance and support to Indigenous students. A welcoming space for students to connect, access study resources, and receive personalised assistance with course information, mentoring, and tutoring. The First Peoples Education Support team, based at the Kitjarra Centre, provide ongoing support and connect students to our additional services.

Inclusive Spaces

Located at all campuses, our inclusive spaces include quiet rooms for students to withdraw, regulate or relax. We have non-denominational prayer rooms and our queer spaces provide a retreat for LGBTQI+ students and allies, with books, resources and room to relax.

Learning Support

Our experienced Learning Support team can assist you in enhancing your study skills including planning assignments, time management and referencing information, along with developing your literacy, language, numeracy and digital skills. These services provide valuable tools and tips to help you continually improve and succeed in your studies and are available through workshops, study groups and individual appointments.

Scholarships

If financial hardship is a barrier to achieving your study or career plan, a Gordon Scholarship may be an option. In 2024, we offered 42 scholarships, ranging from \$500 to \$5,000, totalling more than \$101,000. The scholarship program significantly improves access to education and training by assisting our students with course related expenses, travel and basic living costs.

Student Accommodation

Student Res is our on-campus student residence, offering a safe, connected and supportive living environment. Located at East Geelong Campus, just a ten-minute drive from Geelong City Campus, students can live an independent life at an affordable cost. We offer long-term accommodation as well as short-term stays for apprentices during their training weeks.

Study your way

While still in secondary school...

VET Delivered to School Students

Combine your VCE studies with hands-on skills and a national qualification. A VET Delivered to School Students program allows you to experience a career you may be considering, adds to the eligibility requirements for VCE, and may contribute to your ATAR score. Choose from more than 25 programs in a range of areas. Speak to your school VET Coordinator or check out our VET Delivered to School Students guide for more information.

School-Based Apprentice and Traineeship (SBAT)

This is a great option if you would like to start an apprenticeship or traineeship, and also finish secondary school. Once you've secured an employer, you can combine your SBAT with your VCE studies, which can reduce the amount of time required to complete your qualification after secondary school. Speak to your school VET Coordinator for more information about your options.

An alternative to secondary school...

VCE at The Gordon

Whether returning to study after a break or looking for a fresh start The Gordon has options for you. The Gordon is Geelong's only alternative provider for the Victorian Certificate of Education (VCE). You can complete your VCE, or if you are more hands-on, your VCE Vocational Major with us at our East Geelong Campus, which is designed for learners looking to enter apprenticeship, traineeship, further study at TAFE, or entry into the workforce.

Victorian Pathways Certificate

Designed for students in Years 10, 11 and 12 who would benefit from an individualised program at a more accessible level than the VCE or VCE VM. From here you can move into a senior secondary qualification, entry level vocational education and training (VET) course, or straight into the workforce.

After secondary school...

Apprenticeships and Traineeships

Combine paid work with structured training, leading to a nationallyrecognised qualification and great industry skills to set you up for your future career. Apprenticeships are offered across building trades, engineering, automotive, hairdressing, horticulture and cookery. Traineeships are even broader - you can do one in almost any field! The first step is finding an employer willing to employ you. The Gordon works with employers to help deliver and assess your training, and you may spend some time at one of our campuses for training throughout your studies.

Certificates

The Gordon offers more than 100 certificate courses, from level I to IV, in a broad range of areas. Certificate courses are a great starting point for your further study and lead to higher level diploma and advanced diploma courses.

Diplomas and Advanced Diplomas

These are the highest level of courses offered at The Gordon, providing highly developed and specialised skills in your chosen field. They often include work placement and industry projects, and can lead to great employment opportunities. Diplomas and advanced diplomas can also give you credit for prior learning, and some even provide a guaranteed pathway to university.

Short Courses

Our short courses are all about giving you the practical skills and knowledge you need, fast. Whether you want to upskill, try something new, or meet industry requirements, we've got you covered.



Pathways through The Gordon

This flow chart provides a general guide to each course level, the duration and entrance requirements, and the pathway to further study. Course duration is indicated in full-time, and particular courses have their own part-time equivalent. Please check our website for specific course details.

Graduate Certificate

Requirements: Related diploma,

advanced diploma or bachelor

degree and industry experience

Duration: 1 year (part-time)

Certificate II / **VET Delivered to Pre-apprenticeship School Students** / School-based **Duration:** 6 months - 1 year apprenticeship Requirements: Year 10 or equivalent, at least 15 years or traineeship of age, or mature age (21+) Duration: 1 - 2 years Requirements: Year 10 or 11 (depending on school) **Certificate III Apprenticeship** (Certificate III) **Duration:** 6 months - 2 years Requirements: Year 10 or **Duration:** 3 - 4 years equivalent, at least 15 years Requirements: Year 10 or of age or mature age (21+) equivalent, at least 15 years of age or mature age (21+) VCE VM VCE at The Gordon (Vocational Major) **Certificate IV** Duration: 1 - 2 years Requirements: Year 10, **Duration:** 2 years **Duration:** 6 months - 2 years at least 15 years of age (equivalent Year 11 and 12) Requirements: Year 10 or equivalent, or mature age (21+) Requirements: Year 10. Certificate III or mature age (21+) at least 15 years of age **Diploma** Duration: 1 - 2 years Requirements: Year 12 or equivalent, Certificate III or mature age (21+) **Advanced Diploma** Duration: 1.5 - 2 years Requirements: Year 12 or equivalent, Certificate III or mature age (21+)

Students under 17 years (15 to 16 years of age) are subject to the national youth participation requirement which states young people must complete Year 10 and then participate in full-time education, training or employment until age 17. For more information on this requirement visit education.vic.gov.au

Requirements: Year 12 VCE, a related

diploma or advanced diploma

qualification or mature age (21+)

Bachelor Degree

Duration: 3+ years

Pathways to university

Did you know that Gordon diplomas and advanced diplomas can create a pathway to university? We have partnerships with a number of leading universities that can provide entry and credit into a range of degree programs.

What are the benefits?

- Develop your further study and industry skills first.
- Gain two qualifications instead of one.
- Start working in your career field (after TAFE) while completing university.
- Reduce your total study time at university with credit for your Gordon studies.
- · Save money.
- Boost your future employment and career prospects.

TAFE versus university - what's the difference?

Do you learn things best by reading and listening or by doing and practising? This may help you choose if TAFE or university is best for you. The career you'd like to have will sometimes determine the type of learning you will undertake.

	TAFE	University
Style of learning	Mostly hands-on, supported by theory.	Mostly theory with some hands-on work (depending on field of study).
Teachers	Industry trained and qualified.	Academics, researchers, industry professionals.
Class structure	Classes and workshops. 12 - 20 people per class. One teacher per subject.	Lectures: 50 - 700 people. Tutorials and practicals: 15 - 30 people, one tutor per subject.
Contact hours	25 - 35 per week (full-time). Minimises homework and independent study time.	8 - 25 per week (full-time). Significant independent study time required.
Qualifications	Certificate I-IV, Diploma, Advanced Diploma.	Bachelor Degree, Honours, Masters, PhD.
Year 10–12 (or equivalent literacy and numeracy skills). requirements No ATAR. May be special entrance requirements May be special entrance requirements		Year 12 VCE (ATAR), a related diploma or advanced diploma qualification, or mature age. May be prerequisites and/ or special requirements.
Fees	Varies based on individual circumstances and eligibility. Concessions may be available for certificate courses. VET Student Loans available for some diploma and advanced diploma courses.	Varies based on individual circumstances and eligibility. HECS-HELP available.



After completing a diploma or advanced diploma qualification at The Gordon, you may be eligible for a guaranteed entry pathway into a range of degrees at Deakin University or Torrens University, with whom we have formal pathway arrangements.

The following table outlines the pathways to a degree with our partner universities once you successfully complete the relevant qualification at The Gordon. This should be used as a guide only.

The number of credit points awarded will depend on the units you have completed at The Gordon, and the duration of your degree may be reduced. This will be assessed on a case-by-case basis.

How does it work?

Guaranteed entry pathways into university courses are subject to meeting particular requirements. Once you have successfully completed the approved Gordon course, you must complete the appropriate forms to receive a conditional offer from the relevant university. Applications will be required in the preceding periods leading into the following academic teaching period (semester or trimester). Due dates apply. For further information, refer to the relevant university's website.

The Gordon course	University course
Any Diploma or Advanced Diploma at The Gordon	Bachelor of Arts Bachelor of Communication Bachelor of Creative Arts Bachelor of Design Bachelor of Film, Television and Animation Bachelor of Politics, Philosophy and Economics
FNS50222 Diploma of Accounting	Bachelor of Business Bachelor of Business/ Bachelor of Arts Bachelor of Criminology/ Bachelor of Business Bachelor of Property and Real Estate Bachelor of Public Health and Health Promotion/ Bachelor of Commerce
FNS50222 Diploma of Accounting	Bachelor of Commerce (Accounting) Bachelor of Business Bachelor of Business (Entrepreneurship) Bachelor of Business (Marketing) Bachelor of Business (Sport management)
22627VIC Advanced Diploma of Building Design (Architectural)	Bachelor of Design (Architecture) Bachelor of Design (Architecture)/ Bachelor of Construction Management (Honours) Bachelor of Design (Architecture)/Bachelor of Property and Real Estate Bachelor of Design (Architecture)/ Master of Architecture
CPC50220 Diploma of Building and Construction (Building)	Bachelor of Construction Management (Honours) Bachelor of Construction Management (Honours)/Bachelor of Property and Real Estate Bachelor of Design (Architecture) Bachelor of Design (Architecture)/ Bachelor of Construction Management (Honours) Bachelor of Design (Architecture)/Bachelor of Property and Real Estate Bachelor of Design (Architecture)/ Master of Architecture Bachelor of Property and Real Estate
CHC50121 Diploma of Early Childhood Education and Care	Bachelor of Early Childhood Education



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The Gordon course	University course
MEM50222 Diploma of Engineering - Technical	Bachelor of Engineering (Honours) Bachelor of Engineering (Industry) (Honours)
CHC52021 Diploma of Community Services	Bachelor of Arts (Psychology) Bachelor of Criminology Bachelor of Criminology/ Bachelor of Business Bachelor of Criminology/ Bachelor of Cyber Security Bachelor of Criminology/Bachelor of Psychological Science Bachelor of Health Sciences Bachelor of Health Sciences/Bachelor of International Studies Bachelor of International Studies Bachelor of Marketing (Psychology) Bachelor of Politics, Philosophy and Economics Bachelor of Psychological Science Bachelor of Psychology (Honours) Bachelor of Public Health and Health Promotion Bachelor of Public Health and Health Promotion/Bachelor of Commerce
CUA41320 Diploma of Graphic Design	Bachelor of Health Sciences/ Bachelor of Arts Bachelor of Science/ Bachelor of Arts Bachelor of Business/ Bachelor of Arts Bachelor of Arts (Psychology)
SIT50422 Diploma of Hospitality Management	Bachelor of Business Bachelor of Business/ Bachelor of Arts Bachelor of Public Health and Health Promotion/ Bachelor of Commerce Bachelor of Criminology/ Bachelor of Business Bachelor of Sport Development
SIT50422 Diploma of Hospitality Management	Bachelor of Business
MSL50122 Diploma of Laboratory Technology	Bachelor of Health Sciences Bachelor of Health Sciences/ Bachelor of Arts Bachelor of Public Health and Health Promotion Bachelor of Public Health and Health Promotion/ Bachelor of Commerce Bachelor of Forensic Science Bachelor of Marine Science Bachelor of Science Bachelor of Science Bachelor of Science

The Gordon course	Hairraniku aaruu
BSB50420 Diploma of Leadership and Management	University course Bachelor of Business Bachelor of Business/ Bachelor of Arts Bachelor of Criminology/ Bachelor of Business Bachelor of Business Bachelor of Marketing (Psychology) Bachelor of Politics, Philosophy and Economics Bachelor of Property and Real Estate Bachelor of Public Health and Health Promotion/ Bachelor of Commerce Bachelor of Sport Development
HLT54121 Diploma of Nursing	Bachelor of Health Sciences Bachelor of Health Sciences/ Bachelor of Arts Bachelor of Arts (Psychology) Bachelor of Psychological Science Bachelor of Criminology/Bachelor of Psychological Science Bachelor of Public Health and Health Promotion Bachelor of Public Health and Health Promotion/ Bachelor of Commerce
HLT54121 Diploma of Nursing	Bachelor of Nursing
HLT52021 Diploma of Remedial Massage	Bachelor of Health Sciences Bachelor of Health Sciences/ Bachelor of Arts
BSB51319 Diploma of Work Health and Safety	Bachelor of Health Sciences Bachelor of Health Sciences/ Bachelor of Arts Bachelor of Public Health and Health Promotion





Course delivered by Torrens University



Pathways listed above are current and correct at the time of print. Please refer to the university's website for the most current status of all pathway courses.

How to apply

(03) 5225 0600 custservice1@gordontafe.edu.au

We're here to help

The Gordon has two main methods to apply for entry into a course:

- Directly to The Gordon (online).
- Via an Australian Apprenticeship Network Support Provider.

Direct application

For all on-campus courses, direct applications are made online via The Gordon website. Apply directly from your course page. You can do this from home or at The Gordon, with assistance from our Customer Service team. Once your application is received, you will be notified of any additional requirements (i.e. interview) and a letter of offer if your application is successful.

Apprenticeships and traineeships

To become an apprentice or trainee, you first need to find an employer. Australian Apprenticeship Support Network providers can assist you with this and will also start your application and enrolment process. Once you have a training contract, you can then be referred to The Gordon. See our website for a list of contacts.

Entry and selection requirements

Each course has its own specific entrance and selection criteria, so it's important you review these requirements before applying.

- Most courses will identify a minimum literacy or numeracy level as an entrance requirement.
- Some courses may specify additional application requirements.

These include but are not limited to the following:

- Compulsory information session
- Interview
- Folio
- Course Specific Test/Assessment
- Prerequisite units or courses.

You'll find all specific course requirements and key dates on our website **thegordon.edu.au**.

Pre-training review

To meet National Registered Training Organisation standards, all eligible students are required to undertake a pre-training review prior to the commencement of studies. This includes a literacy and numeracy assessment relevant to their course.

If a student cannot meet the required level, they may still be accepted into the course and enrolled in additional subjects to help build the skills needed to successfully complete the program.

Fees

Studying at TAFE will incur some fees. These largely depend on whether you meet the Victorian Skills First program eligibility criteria. The eligibility criteria include (but are not limited to) citizenship, age, course qualification and the courses you will and have undertaken. Course fees are made up of three components:

- Tuition contributions varies from course to course.
 A large portion of the tuition is subsidised by the Victorian Government for eligible students.
- 2. Education Levy directly contributes to funding learner support services and applies to all students.
- Resource or materials fees includes resources associated with the course, both physical and electronic.

These fees will vary according to the course being undertaken. Your fees will be calculated at the time of enrolment. Any additional enrolment will attract the appropriate additional fees. Students not eligible for government subsidised fees will pay a fee-for-service rate.

Contact Customer Service at (03) 5225 0600 or check our website for specific information on course fees, concessions, loans, payments and credit transfers. Note: Published fees are indicative only and subject to change given individual circumstances at enrolment.





Quality Training Guarantee

The Gordon's Vision

The Gordon's vision is to be the first choice in our markets and the leader in our field.

We are committed to complying with all our regulatory requirements as a Registered Training Organisation (RTO) in the vocational education and training (VET) sector.

The VET Quality Framework

As a quality assured RTO The Gordon has a regulatory obligation to comply with the requirements of the VET Quality Framework.

The framework includes the

- Standards for NVR Registered Training Organisations
- Australian Qualifications Framework
- Financial Viability Risk Assessment Requirements
- Data Provision Requirements

A complete version of the VET Quality Framework is available at asqa.gov.au

Student Safety

The Gordon is committed to complying with the Victorian Child Safe Standards.

The Gordon has a zero tolerance approach to any form of abuse and will do all that is possible within its powers to prevent or minimise the opportunity of a young person under its care being abused or facing/suffering further harm.

We recognise that our students come from diverse backgrounds, cultures and abilities. We understand you may require a tailored and sensitive approach to meet your safety and wellbeing needs.

Skills First Quality Charter

The Gordon as a quality RTO has obligations under the current TAFE VET Funding Contract - Skills First Program which include following the six key principals of the Skills First Quality Charter.

Principal 1: Commitment to serving the

public interest

Principal 2: Accountable and effective governance

Principal 3: Informed choice of course and provider and

awareness of essential training entitlement

Principal 4: Deliberate planning of

training program

Principal 5: High quality delivery of training

and assessment

Principal 6: Responsive feedback systems

A complete version of the Quality Charter is available on our website the gordontafe.edu.au

Skills and Jobs Centre



The Gordon Skills and Jobs Centre offers free career and employment advice for everyone in Geelong and Wvndham.

Whether you are changing careers, returning to work or just starting out, our qualified advisors can help with:

- Resume, cover letters, key selection criteria and interview confidence
- Job search strategies
- · Apprenticeship and traineeship advice
- Course information
- Computer access for job search and application preparation
- 1:1 appointments in person, by phone or zoom

Questions?

P (03) 5225 0700 E skillscentre@gordontafe.edu.au

W thegordon.edu.au/sic

Bookings are essential for all workshops, programs and appointments.







Refer to website for latest information. View it online at **thegordon.edu.au** The Gordon's training is delivered with Victorian and Commonwealth Government Funding for which eligibility criteria apply.



Think The Gordon might be the right place for you to study?

Even if you're still unsure, these events are a great way to narrow your choices and find the right path for you!

Come to one of our Information Nights held throughout the year, check out our facilities and talk to teachers about the courses that interest you.





Visit our website to see coming dates.





Real skills. Real experience. Real outcomes. thegordon.edu.au | 5225 0538