PERSONAL LEARNING REQUIREMENTS

HLT37525 Certificate III in Pathology (Pathology Collection)

To participate in this course and prepare for work in the pathology industry, you will need a range of communication, literacy, numeracy, digital and practical skills. If you have accessibility, learning, or support needs, there may be reasonable adjustments available. We encourage you to discuss your needs with us as early as possible.

Communication activities

- communicating professionally, empathetically and confidentially
- asking and responding to questions
- listening to and following instructions
- gathering and confirming information
- explaining pathology collection procedures
- participating in discussions, role plays and workplace scenarios
- demonstrating professional customer service
- recording information accurately

Reading and writing activities

- read pathology referrals, policies and procedures
- interpret infection prevention and safety information
- complete assessments and workplace documentation
- record specimen collection information accurately
- write legibly on specimen tubes and workplace documentation to support accurate patient identification
- prepare written responses, reports and reflections
- use healthcare and medical terminology appropriately

Numeracy activities

- record dates and times accurately
- interpret collection instructions
- record measurements and observations

Digital activities

- access and navigate the Gordon Online learning management system
- participate in Zoom classes and online discussions
- access learning materials and submit assessments online
- send and receive emails
- create, save and manage digital documents and files
- use Microsoft 365 applications
- use industry relevant digital systems

Practical activities and safety

- using fine motor skills and hand-eye coordination when handling and labelling specimens
- take part in supervised blood collection activities as both the person collecting the blood and the person having blood collected
- performing CPR on a manikin at floor level
- performing ECG procedures
- standing and moving for extended periods
- using pathology collection equipment and PPE
- participating in simulated workplace activities
- completing practical demonstrations and observations
- undertaking 35 hours of compulsory work placement in a pathology collection environment

Work placement requirements

- meet Police Check and Hepatitis B immunisation requirements
- travel to and from your placement location, which may be in Geelong, Wyndham, Regional or Metropolitan regions throughout Victoria
- comply with workplace health, safety and professional requirements

Before you Enrol

Please review the requirements listed in this document and think about if you might experience challenges in meeting them related to your disability, health condition, learning support assistance or for any other reason. You should discuss your concerns with us before enrolling in your course and can start the conversation by contacting our Customer Service team at:

Phone: 03 5225 0500

Email: courinfo@gordontafe.edu.au

You can also contact any of our support services:

- Disability Support Team: https://www.thegordon.edu.au/future-students/student-services/disability-support
- Learning Support Services: https://www.thegordon.edu.au/students/student-services/learning-support
- Career Counselling: https://www.thegordon.edu.au/future-students/student-services/career-services
- Contact the Geelong or Werribee Skills and Jobs Centre here: https://www.thegordon.edu.au/skills-and-jobs-centre/about-us

You can view all courses offered at The Gordon here: https://www.thegordon.edu.au/courses/all