

Summary – 2015 Registration Renewal Audit

Executive Summary

The Gordon Institute of TAFE is a registered training provider (RTO 3044) under the Australian Skills Quality Authority's jurisdiction. ASQA's latest registration renewal audit was conducted from the 15th to 17th September 2015. At this audit the following qualifications were audited:

AHC40410 Certificate IV in Horticulture
 CPC40110 Certificate IV in Building and Construction (Building)
 22248VIC Advanced Diploma of Myotherapy
 TAE40110 Certificate IV in Training and Assessment
 LMT60307 Advanced Diploma of Applied Fashion Design and Technology
 CHC42608 Certificate IV in Celebrancy
 CHC30212 Certificate III in Aged Care
 CHC303212 Certificate III in Home and Community Care
 CHC30312 Certificate III in Early Childhood Education and Care
 CHC50113 Diploma of Early Childhood Education and Care
 CPCCOHS1001A Work safely in the construction industry

Audit Outcomes:

Audit outcomes were identified against the following standards

- Standard 1 Noncompliant
- Standard 2 Noncompliant
- Standard 3 Compliant
- Standard 4 Noncompliant
- Standard 5 Noncompliant
- Standard 6 Compliant
- Standard 7 Compliant
- Standard 8 Compliant

Significant non-compliances were identified and addressed in the following Standards:

Area	Summary of action taken	Outcome
1.1-1.2 Some Training and Assessment Strategies were noncompliant, particularly in regard to describing how the volume of learning had been established	Training and Assessment Strategies were revised to fully document the rationale for the volume of learning and amount of training for each training product.	Compliant
1.5-1.6 Industry engagement did not adequately record and inform Training and Assessment Strategies	Reporting mechanisms were established and implemented for ongoing industry engagement outcomes of which were summarised in the Training and Assessment Strategy	Compliant
1.4 ,1.8 Some assessment standards and practices did not meet the principles of assessment and rules of evidence	Assessment tools were rewritten for audit qualifications and implemented based on new templates. Corrective actions were then rolled out to other qualifications offered via the validation program.	Compliant
1.13-1.16 Some Trainer and assessor competency requirements were not consistently implemented	Mapping of superseded vocational qualifications was undertaken and a continuing professional development process implemented.	Compliant
5.2 Some learner information on RTO website did not provide consistent and full information in relation to the course to allow a fully informed decision prior to enrolment	Website audit conducted of all courses to ensure consistency between Training and Assessment Strategies, course implementation and website.	Compliant