



"The Emma and Morris Jacobs" Award

The Emma and Morris Jacobs" Award has a long and ongoing history with The Gordon. Emma and Morris Jacobs came to Geelong as migrants and established a large and successful retail store.

In his will, their grandson Emanuel Percy Ackman, established a perpetual charitable trust and stipulated that some of the income from this trust would support The Gordon through a prize named in honour of his grandparents. Since the mid-1960s, the trust (called the Minnie Ackman Charitable Trust after Emanuel Percy's wife) has provided financial assistance to students overcoming identifiable barriers to achieve significant progress in their chosen studies.

FULL TERMS AND CONDITIONS

In keeping with the intent of the bequest, teaching staff nominate students undertaking studies in English language and General Education courses during Semester 1 annually.

Scholarships of \$500 will be awarded to students who demonstrate leadership skills and commitment to succeed in their studies.

1. Selection Criteria:

Applicants must:

- be enrolled full-time or part-time in either; EAL, General Education or Further Education courses
- demonstrate a degree of financial need with satisfactory financial evidence
- not be receiving reimbursement for study costs from a third party
- act as a role model to other students
- demonstrate significant progress in studies while overcoming identifiable barriers
- have no previous outstanding debt to The Gordon
- be an Australian citizen or permanent resident

2. Administration of Scholarship:

- the scholarship will be managed by the Student Scholarships, Welfare and Alumni Officer, in consultation with at least one representative from the Gordon teaching area (Language and Further Education)
- the scholarship process will commence in January of each year with teaching staff identifying students who meet the criteria
- scholarships will be awarded annually in March to applicants who, at the absolute discretion of the selection panel, have fulfilled the selection criteria all information supplied to the selection committee and to the appropriate student services and

administration officers is treated as confidential

- in the event of insufficient suitable applicants, the committee has discretion to award less than the allocated scholarships in one year
- each scholarship is for the academic year in which it was awarded
- the scholarship will be reviewed annually, with the recommendation that awards do not exceed \$600 per student to ensure the longevity of the award
- the mode of payment is at the discretion of the selection committee and may be altered in consultation with the recipient of the scholarship

3. Conditions of Award:

- the Scholarship will be paid annually in April. The mode of payment is at the discretion of the selection committee
- a scholarship is not transferable to another Institute
- each scholarship is to be spent on expenses related to study (i.e. course fees, materials, travel to the Gordon)
- any current outstanding course fees can and may be deducted from the amount paid to the recipient
- each recipient is to use best endeavour to successfully complete the program of study
- in signing the terms and conditions each recipient is providing written permission to contact relevant teachers for updates on academic performance during the year
- recipients are required to attend a scholarship awards ceremony in March to accept their scholarship
- each recipient must give at least one month's notice in writing in the event of any of the following:
 - transfer to another course within The Gordon
 - transfer to another Institute
 - transfer from full time study to part time study or vice versa

4. Termination of Award:

The Gordon has discretion to terminate a scholarship and to recover payment in the event of:

- the behaviour of the recipient on or off campus is considered by the selection committee to bring disrepute upon the Scholarship, The Gordon or The Minnie Ackman Charitable Trust
- the program of study is being undertaken with insufficient diligence or not in accordance with the terms of the Scholarship
- cancellation of enrolment/transfer to another Institute
- deferral of study in the year of award without suitable rationale

5. Report Requirements:

Each recipient will submit a written report once their final results are known to them. This report will include:

- the recipient's name, course of study and date of report
- a statement outlining how the grant was spent and how it assisted with furthering studies and career development (with receipts)
- a short written summary to The Minnie Ackman Charitable Trust stating how the

scholarship assisted them

Reports will be presented to the Minnie Ackman Charitable Trust by the Student Scholarships, Welfare and Alumni Officer.

6. Agreement to Terms and Conditions

I, _____ on behalf of "The Emma and Morris Jacobs" Award (and Minnie Ackman Charitable Trust) have read and accept the terms and conditions of the scholarship monies as outlined within this document.

I **do** ☐ **do not** ☐ agree to the following wording being used, for the promotion of this Scholarship opportunity by The Gordon:

Students enrolled in English language and/or general education

I **do** ☐ **do not** ☐ give permission for my photo to be used for promotional and/or reporting purposes by the Gordon

Benefactor signature

Date

All correspondence regarding scholarships should be forwarded to:

Melissa Ferris
Student Scholarships, Welfare and Alumni Officer
PMB 1 Geelong Mail
Centre VIC 3221
03 5225 0639
scholarships@gordontafe.edu.au