



# The Rotary Club of East Geelong Scholarship

## FULL TERMS AND CONDITIONS

The Rotary Club of East Geelong, in association with the Gordon, has established this \$1000 scholarship to assist a full or part time Gordon student who has a residential address in the Geelong/East Geelong area, or attends the east Geelong Campus, with the cost of enrolment fees and purchase of study- related books/equipment.

### 1. Selection criteria:

Applicants must:

- have a residential address in the East Geelong/Geelong area (postcode 3219 and 3220), or attend the East Geelong Campus.
- be financially disadvantaged
- be enrolled full time in a Certificate IV course, Diploma or advanced Diploma Course at the Gordon
- demonstrate initiative and commitment via either academic, work, community or personal life (e.g. prior employment, community involvement, voluntary work)
- have no outstanding debt to the Gordon
- be an Australian citizen or permanent resident

### 2. Administration of scholarship:

- the scholarship will be managed by the Student Scholarships, Welfare and Alumni Officer at the Gordon in consultation with at least one representative from the Rotary Club of East Geelong.
- applications for the scholarship will open on the Gordon website in November and close mid-February
- all marketing and publicity tasks pertaining to the scholarship will be managed by the Student Scholarships, Welfare and Alumni Officer in consultation with the Gordon Marketing Department.
- the selection panel will comprise two Gordon representatives and at least one representative from Rotary Club of East Geelong
- scholarships will be awarded to applicants who, at the absolute discretion of the selection panel, have fulfilled the selection criteria.
- all information supplied to the selection committee and to the appropriate student services and administration officers is treated as confidential
- in the event of insufficient suitable applicants, the committee has discretion to carry the award forward to the following year
- each scholarship must be used for the academic year for which it is awarded

### 3. Conditions of award:

- the mode of payment is at the discretion of the selection committee and may be altered in consultation with the recipient of the scholarship.
- a scholarship is not transferable to another Institute
- each scholarship is to be spent on course related expenses i.e. enrolment fees and purchase of study-related books/equipment
- any current outstanding course fees can and may be deducted from the amount

- paid to the recipient
- the successful recipient will be required to accept their scholarship at a Scholarship awards ceremony held in March
- each recipient is to use best endeavour to successfully complete the program of study recipients may be invited to attend Rotary Club meetings/functions and are required to remain in contact with the Rotary Club of East Geelong representatives for the period of the scholarship year
- each recipient must give at least one month's notice in writing in the event of any of the following:
  - transfer to another course within the Gordon
  - transfer to another Institute
  - transfer from full time study to part time study or vice versa

**4. Termination of award:**

The Gordon has discretion to terminate a scholarship and to recover payment in the event of:

- the behaviour of the recipient on or off campus is considered by the selection committee to bring disrepute upon the Scholarship, the Gordon or the Rotary Club of East Geelong
- the program of study is being undertaken with insufficient diligence or not in accordance with the terms of the Scholarship
- cancellation of enrolment/transfer to another Institute
- deferral of study in the year of award without suitable rationale

**5. Report Requirements:**

Each recipient will submit a written report when final results are known. This report will include:

- the recipient's name, course of study and date of report
- a statement outlining how the grant was spent and how it assisted with furthering studies and career development (receipts attached)
- a copy of this report will be sent to the Rotary Club of East Geelong by the Student Scholarships, Welfare and Alumni Officer

**6. Agreement to Terms and Conditions**

I, \_\_\_\_\_ as the recipient of the Rotary Club of East Geelong Scholarship have read and accept the terms and conditions of the scholarship monies as outlined within this document.

I do  do not  give permission for my photo to be used for promotional and/or reporting purposes by the Gordon

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Recipient signature

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Date

**All correspondence relating to the Rotary Club of East Geelong Scholarship  
should be directed to:**

Melissa Ferris  
Student Scholarships, Welfare and Alumni Officer  
PMB 1 Geelong Mail Centre  
VIC 3221  
(03) 5225 0639  
scholarships@gordontafe.edu.au