

Tips for completing a strong Scholarship application

1 Tip Number One: Take time to complete your application.

Allow yourself time to complete a thorough application. The more detail you put into your responses, the more likely you are to be selected for an interview. A good application can take some time to complete, so make sure you pick a time of the day when this is possible.

2 Tip Number Two: We know nothing!

Remember we don't know who you are, so include as much information in your application as you can to allow yourself to have an identity and stand out from others.

3 Tip Number Three: We use a rating Scale to score your responses

Again, put detail into your response and give examples of what you have done. It is really tricky to rate a thin application! The more detail and information in your application the easier it is to score, and the more likely it is to receive a higher score. Those with the highest scores on their applications are invited to attend an interview. The interview is the last phase of the scholarship selection process.

4 Tip Number Four: What is your motivation?

This will be asked on your application. Please provide a broad description that includes:

- The past - what have you done in the past? (even if you don't think it's relevant, include it!)
- The present - what you hope to get out of the course
- The future - where will this course take you? What is your ideal career?

5 Tip Number Five: Don't leave any boxes blank

A blank box tells us nothing, and makes your application form hard to rank. Again, remember we know nothing about you so anything you write is helpful.

6 Tip Number Six: Are there any obstacles that disadvantage you while studying?

Think about this - there will be something that will make it difficult for you while you are studying at the Gordon. This needs to be included in your application. It could be:

- time constraints
- transport issues
- family issues
- health issues
- caring for children, another family member etc
- fitting in employment around course/study hours
- relocation
- language barriers
- living conditions (unstable accommodation)
- unemployment or under employment
- safety concerns or impacted by family violence (keep in mind this information is all kept confidential.)

But don't forget to include how you will overcome any barriers you have mentioned to prove you will be able to complete your studies.

7 Tip Number Seven: Apply Apply Apply!!!

You will be eligible for more than one scholarship, so apply for more than one scholarship! It may increase your chances of receiving a scholarship.

Make sure you read all the relevant terms and conditions for all the scholarships and tick only the boxes next to the scholarships you are eligible for (i.e some of the scholarships are course specific, and some require you to reside in a certain postcode area).

8 Tip Number Eight: Ask for help if you need it

If you have any questions regarding scholarship applications please contact the Student Scholarships, Welfare and Alumni Officer

E scholarships@gordontafe.edu.au

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