Sisters of Charity Foundation
TAFE National Scholarships

The Sisters of Charity Foundation Scholarship was established to provide financial support to disadvantaged students with a foster/kinship care experience who wish to study a full-time Certificate II or above qualification at The Gordon.

Scholarship value is $10,000 for study extending up to 2 years.

Full Terms and Conditions

The Sisters of Charity Foundation and TAFE Directors Australia National Scholarships Foundation provide scholarships for financially disadvantaged, motivated students with a foster/kinship care experience at public Registered Training Organisations (RTOs) and dual-sector public universities (TAFEs) in Australia.

The Sisters of Charity Foundation and TAFE Directors Australia National Scholarships Foundation Committee (the Committee) will be responsible for all decisions regarding allocation and administration of Scholarships. The Committee will comprise members nominated by the CEOs and/or Chairs of both Foundations. Names and positions of Committee members may be provided to applicants upon request.

The Committee has the right to appoint alternative members to act on its behalf for any reason.

1. The scholarship structure
   • The scholarship will assist with study and related costs at identified TAFEs.
   • Scholarships are awarded to worthy applicants who, at the absolute discretion of the Committee, have fulfilled the selection criteria.
   • Each scholarship is for the course of study in which the applicant is enrolled/intends to enrol.
   • Scholarships cannot be deferred to a later study period unless agreed by the Committee.
   • The amount of payment will be $5,000 per year per student to a maximum of $10,000 over a two year period.

2. Eligibility criteria – students must be
   • Financially disadvantaged and be committed to doing well in their studies.
   • Studying, or intending to study, full time, an Approved Australian Course at Certificate II level or above listed on www.training.gov.au or an approved higher education qualification.
   • Able to demonstrate initiative and motivation to succeed in their chosen course of study.
   • An Australian citizen or a permanent resident.
   • Able to demonstrate they have a foster/kinship care experience.
3. **Administration of scholarships**
   - Applicants must complete the appropriate Application Form and submit the form to the Committee by the closing date.
   - Applicants must provide a statement in support of their application indicating how they believe the scholarship will assist them with their studies and in their future career. This statement should give a sufficient explanation of the applicant's background and current circumstances to enable the Committee to judge their eligibility, need and merit.
   - Shortlisting of eligible scholarship recipients will be conducted by the Committee.
   - The Committee may interview shortlisted applicants.
   - Successful applicants will be selected based on their written application, academic potential and their ability to meet the criteria.
   - Committee decisions are final.
   - Applicants and/or their referees may be contacted by the Committee for further information.
   - The Committee, or its representative, will notify all applicants, in writing (email), of the outcome of their application.
   - All information supplied to the Committee is treated as confidential.

4. **Conditions of award:**
   - Scholarships are awarded in full as a single grant and paid in six-monthly instalments.
   - The mode of payment is at the discretion of the Committee in consultation with The Gordon.
   - Scholarships may be transferred to another TAFE if a student is no longer able to continue their course at The Gordon for valid reasons approved by the Committee.
   - Scholarships are to be spent on course-related costs, such as fees, text books, uniforms, living expenses and travel costs.
   - Each recipient is to use his/her best endeavour to successfully complete the program of study and must maintain a pass level in all units of study.
   - Each recipient must give at least one month's notice in writing to the Committee in the event of any of the following:
     - Transfer to another course within The Gordon
     - Transfer to another TAFE
   - Should a recipient no longer meet the eligibility criteria, the scholarship may need to be paid back in part or in full.

5. **Termination of scholarship:**
   The Committee has discretion to terminate a scholarship and to recover payment in the event of any of the following:
   - The behaviour of the recipient on or off campus is considered to bring disgrace upon the Scholarship, The Gordon or either Foundation.
   - The program of study is being undertaken with insufficient diligence or not in accordance with the terms of the Scholarship.
   - Cancellation of enrolment.
   - Deferral of study in the year of the award without sufficient rationale.

6. **Report Requirements:**
   Each recipient will submit a written report when final results are known. This report will include:
   - The recipient’s name, course of study and date of report
   - A statement outlining how the grant was spent and how it assisted with furthering studies and career development
Reports will be presented to the Sisters of Charity Foundation by the Student Scholarships and Welfare Coordinator

All correspondence relating to the Sisters of Charity Scholarship should be directed to:

Sarah Johnson  
Student Scholarships and Welfare Coordinator  
Private Bag 1  
GEELONG, 3221  
scholarships@gordontafe.edu.au  
(03) 5225 0639

I, __________________________________________ as the recipient of the Sisters of Charity Scholarship have read and accept the terms and conditions of the scholarship monies as outlined within this document.

I do ☐ do not ☐ give permission for my photo to be used for promotional and/or reporting purposes by the Gordon

________________________________________________________________________  __________________________________________________________________
Student signature  Date