



# Soroptimist International Award

Soroptimist International of Geelong Inc is a vibrant, dynamic organisation for today's women. Soroptimists are committed to a world where women and girls achieve their individual and collective potential, realise aspirations and have an equal voice in communities worldwide. Soroptimist International is driven by its mission of transforming lives through education, empowerment and by enabling opportunities.

## **FULL TERMS AND CONDITIONS**

In 2018 the Soroptimist International club of Geelong established this scholarship of \$1,000 to support a student with a refugee background to study English language at The Gordon.

### **1. Selection Criteria:**

#### **Applicants must:**

- be enrolled full-time or part-time in an EAL (English as an additional language), course at a certificate level (Certificate I to IV)
- have experienced financial hardship
- be a female student with a refugee background
- not be receiving reimbursement for study costs from a third party
- be a contributing class member and act as a role model to other students
- demonstrate significant progress in studies while overcoming identifiable barriers
- have no outstanding debt to The Gordon from a previous year
- be an Australian citizen, permanent resident or hold a permanent humanitarian visa

### **2. Scholarship structure:**

- the scholarship will be managed by the Student Scholarships, Welfare and Alumni Officer, in consultation with at least one representative from the Gordon EAL teaching area, and at least one member from Soroptimist International of Geelong Inc.
- the scholarship process will commence in January of each year with teaching staff identifying students who meet the criteria, and completing an application form (nominating teacher and student to complete the two sections of the

application)

- the nominating teacher will submit the completed application forms to the Student Scholarships, Welfare and Alumni Officer by mid-March for the selection process to begin
- the Student Scholarships, Welfare and Alumni Officer will forward the suitable applications to the Soroptimist International of Geelong Inc members for short listing to occur.
- the Soroptimists may choose to select a couple of suitable applicants to be interviewed for final selection unless information from the application forms is deemed sufficient to make the selection decision
- scholarships will be awarded annually in the last week of Term One to applicants who, at the absolute discretion of the selection panel, have fulfilled the selection criteria
- all information supplied to the selection committee and to the appropriate student services and administration officers is treated as confidential
- in the event of insufficient suitable applicants, the committee has discretion to award less than the allocated scholarship monies in one year
- each scholarship is for the academic year in which it was awarded
- the scholarship will be reviewed annually
- the mode of payment is at the discretion of the selection committee and may be altered in consultation with the recipient of the scholarship

### **3. Conditions of Award:**

- a scholarship is not transferable to another Institute
- each scholarship is to be spent on expenses related to study (i.e. course fees, materials, travel to the Gordon)
- any current outstanding course fees can and may be deducted from the amount paid to the recipient
- each recipient is to use best endeavour to successfully complete the program of study
- in signing the terms and conditions each recipient is to providing written permission to contact relevant teachers for updates on academic performance during the year
- recipients are required to attend a scholarship awards ceremony in Term One to accept their scholarship
- each recipient must give at least one month's notice in writing in the event of any of the following:
  - transfer to another course within The Gordon
  - transfer to another Institute
  - transfer from full time study to part time study or vice versa

### **4. Termination of Award:**

The Gordon has discretion to terminate a scholarship and to recover payment in the event of:

- the behaviour of the recipient on or off campus is considered by the selection committee to bring disrepute upon the Scholarship, The Gordon or The Soroptimist International Group of Geelong
- the program of study is being undertaken with insufficient diligence or not in

- accordance with the terms of the Scholarship
- cancellation of enrolment/transfer to another Institute
- deferral of study in the year of award without suitable rationale

### 5. Report Requirements:

Each recipient will submit a written report once their final results are known to them. This report will include:

- the recipient's name, course of study and date of report
- a statement outlining how the grant was spent and how it assisted with furthering studies and career development
- a short written summary to Soroptimist International of Geelong Inc stating how the scholarship assisted them

Reports will be presented to the Soroptimist International club of Geelong by the Student Scholarships, Welfare and Alumni Officer.

### 6. Agreement to Terms and Conditions

I, \_\_\_\_\_ on behalf of the Soroptimist International Award have read and accept the terms and conditions of the scholarship monies as outlined within this document.

I  do  do not  agree to the following wording being used, for the promotion of this Scholarship opportunity by The Gordon:

#### ***Students enrolled in English language (EAL)***

I  do  do not  give permission for my photo to be used for promotional and/or reporting purposes by The Gordon and Soroptimist International Inc

\_\_\_\_\_  
Benefactor signature

\_\_\_\_\_  
Date

#### **All correspondence relating to the Soroptimist International Award should be directed to:**

Melissa Ferris  
Student Scholarships, Welfare and Alumni Officer  
PMB 1 Geelong Mail Centre  
VIC 3221  
(03) 5225 0639  
scholarships@gordontafe.edu.au