

## The Gordon Scholarship

The Gordon Scholarship was established in 2018 by the Gordon to assist students who have shown resilience and determination to succeed in their studies and gain employment in their chosen field of interest.

### FULL TERMS AND CONDITIONS

Scholarship amounts of up to \$500 will be awarded to students to assist with educational and living costs associated with study.

**1. Selection criteria:** Applicants must:

- be financially disadvantaged
- have experienced unemployment and/ or financial hardship
- demonstrate keenness to overcome problems and succeed in their studies and find employment
- be enrolled either full time or part time in a certificate, diploma, advanced diploma course at the Gordon
- demonstrate initiative and commitment via either academic, work, community or personal life (e.g. Prior employment, community involvement, voluntary work)
- have no previous outstanding debt to the Gordon
- be an Australian citizen or permanent resident

**2. Administration of scholarship:**

- applications for the scholarship will open on the Gordon website in November and will close in mid-February
- the scholarship will be managed by the Student Scholarships, Welfare and Alumni Coordinator
- a selection committee comprising at least two Gordon staff members will conduct interviews with those successful in being short listed in late February and early March
- in the event of a disagreement, the Student Scholarship, Welfare and Alumni Officer will have the final say and these decisions are final
- all information supplied to the selection committee and to the appropriate student services and administration officers is treated as confidential
- in the event of insufficient suitable applicants, the committee has discretion to award less than the designated scholarships in one year

**3. Conditions of award:**

- the mode of payment is at the discretion of the selection committee and may be altered in consultation with the recipient of the scholarship.
- a scholarship is not transferable to another Institute
- each scholarship is to be spent on expenses associated with study
- any current outstanding course fees can and may be deducted from the amount paid to the recipient
- each recipient is to use best endeavour to successfully complete the program of study

- each recipient must give at least one month's notice in writing in the event of any of the following:
  - transfer to another course within the Gordon
  - transfer to another Institute
  - transfer from full time study to part time study or vice versa

#### **4. Termination of award:**

The Gordon has discretion to terminate a scholarship and to recover payment in the event of:

- the behaviour of the recipient on or off campus is considered by the selection committee to bring disrepute upon the Scholarship, the Gordon or the Student Support Fund Committee
- the program of study is being undertaken with insufficient diligence or not in accordance with the terms of the Scholarship
- cancellation of enrolment/transfer to another Institute
- deferral of study in the year of award without suitable rationale

#### **5. Report Requirements:**

Each recipient will submit a written report when final results are known. This report will include:

- the recipient's name, course of study and date of report
- a statement outlining how the grant was spent and how it assisted with furthering studies and career development (receipts attached)

#### **6. Agreement to Terms and Conditions:**

I, \_\_\_\_\_ as the recipient of the Gordon

Scholarship have read and accept the terms and conditions of the scholarship monies as outlined within this document.

I ☐ **do** ☐ **do not** give permission for my photo to be used for promotional and/or reporting purposes by the Gordon

\_\_\_\_\_  
Recipient signature

\_\_\_\_\_  
Date

**All correspondence regarding scholarships should be forwarded to:**

Melissa Ferris  
Student Scholarships, Welfare and Alumni Officer  
PMB 1 Geelong Mail Centre  
VIC 3221  
(03) 5225 0639  
scholarships@gordontafe.edu.au