The Werribee Rotary Scholarship

FULL TERMS AND CONDITIONS

The Werribee Rotary, in association with the Gordon, has established this scholarship to assist an apprentice student enrolled at the Hoppers Crossing campus of the Gordon. Two scholarships of $1,000 will be awarded to assist apprentices with the cost of enrolment fees and course related expenses/equipment.

1. Selection criteria:

Applicants must:
- attend a Gordon Campus in the City of Wyndham
- be financially disadvantaged
- be an apprentice student enrolled in a Certificate or Diploma course at the Gordon
- demonstrate initiative and commitment via either academic, work, community or personal life (e.g. prior employment, community involvement, voluntary work)
- have no outstanding debt to the Gordon
- be an Australian citizen or permanent resident

2. Administration of scholarship:

- the scholarship will be managed by the Student Scholarships, Welfare and Alumni Officer at the Gordon in consultation with at least one representative from Werribee Rotary.
- applications for the scholarship will open on the Gordon website in November and close mid-February
- all marketing and publicity tasks pertaining to the scholarship will be managed by the Student Scholarships, Welfare and Alumni Officer in consultation with the Gordon Marketing Department.
- the selection panel will comprise two Gordon representatives and at least one representative from Werribee Rotary
- scholarships will be awarded to applicants who, at the absolute discretion of the selection panel, have fulfilled the selection criteria.
- all information supplied to the selection committee and to the appropriate student services and administration officers is treated as confidential
- in the event of insufficient suitable applicants, the committee has discretion to carry the award forward to the following year
- each scholarship must be used for the academic year for which it is awarded

3. Conditions of award:

- the mode of payment is at the discretion of the selection committee and may be altered in consultation with the recipient of the scholarship.
• a scholarship is not transferable to another Institute
• each scholarship is to be spent on course related expenses i.e. enrolment fees and purchase of study-related books/equipment
• any current outstanding course fees can and may be deducted from the amount paid to the recipient
• the successful recipient will be required to accept their scholarship at a Scholarship awards ceremony held in March each recipient is to use best endeavour to successfully complete the program of study
• recipients may be invited to attend Rotary Club meetings/functions and are required to remain in contact with the Werribee Rotary representatives for the period of the scholarship year
• each recipient must give at least one month’s notice in writing in the event of any of the following:
  o transfer to another course within the Gordon
  o transfer to another Institute
  o transfer from full time study to part time study or vice versa

4. Termination of award:
The Gordon has discretion to terminate a scholarship and to recover payment in the event of:
• the behaviour of the recipient on or off campus is considered by the selection committee to bring disrepute upon the Scholarship, the Gordon or the Werribee Rotary
• the program of study is being undertaken with insufficient diligence or not in accordance with the terms of the Scholarship
• cancellation of enrolment/transfer to another Institute
• deferral of study in the year of award without suitable rationale

5. Report Requirements:
Each recipient will submit a written report when final results are known. This report will include:
• the recipient’s name, course of study and date of report
• a statement outlining how the grant was spent and how it assisted with furthering studies and career development (receipts attached)
• a copy of this report will be sent to the Werribee Rotary by the Student Scholarships, Welfare and Alumni Officer

6. Agreement to Terms and Conditions
I, _______________________________ as the recipient of the Werribee Rotary Scholarship have read and accept the terms and conditions of the scholarship monies as outlined within this document.

I
I do ☐ do not ☐ give permission for my photo to be used for promotional and/or reporting purposes by the Gordon

Recipient signature ___________________________ Date ___________________________

All correspondence relating to the Werribee Rotary Scholarship should be directed to:

Melissa Ferris
Student Scholarships, Welfare and Alumni Officer
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VIC 3221
(03) 5225 0639
scholarships@gordontafe.edu.au